

# OFFICE OF THE MUNICIPAL COUNCILLORS OF BARASAT

RISHI BANKIM CHANDRA CHATTERJEE ROAD

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Memo No. 130-BM/Electric/NleQ-2(3<sup>rd</sup> Call)/2024-2025

Date: 25-09-2024

3<sup>rd</sup> Call

From : Sri Asani Mukherjee,  
Chairman, Barasat Municipality

## NOTICE INVITING e- QUOTATION

Online Quotation are invited by the Chairman, Barasat Municipality through electronic tendering (e- Quotation) for the following listed works from eligible and resourceful Companies/Firms/Contractors having sufficient credential and financial capability for execution of works as depicted hereunder for participating in the quotation.

**Table 1 :- List of works**

| Sl. No. | Name of the work   | Estimated amount put to Quotation (in Rs.) | Earnest Money (in Rs.) | Cost of Quotation Documents (Applicable for the successful Contractor at the time of formal Agreement) | Time for completion of work (in days) |
|---------|--|--|------------------------|--|---------------------------------------|
| 1       | Repairing & Maintenance of Pump Motor Set and all other Electrical Problem at different DTW Pump House Under Barasat Municipality<br><br>(ANNEXTURE-A)<br><br>(NOTE – All rates must be submitted including all charges and excluding GST. | NA   | 5000.00                | 00.00  | 15 (Fifteen) Days                     |

**Table-2 :- Date and Time Schedule**

| Sl No | Particulars   | Date & Time              |
|-------|---|--------------------------|
| i)    | Date of uploading of NleQ and Quotation Documents online (Publishing Date)            | 26-09-2024 at 14.00 Hrs. |
| ii)   | Documents download start date (Online)  | 26-09-2024 at 14.00 Hrs. |
| iii)  | Date of Pre Bid Meeting with the intending Contractors at Municipality                | 27-09-2024 at 14.00 Hrs. |
| iv)   | Quotation submission start date (Online)  | 26-09-2024 at 14.00 Hrs. |
| v)    | Quotation Submission closing (Online)   | 16-10-2024 at 14.00 Hrs. |
| vi)   | Quotation opening date for Technical Proposals (Online)                               | 21-10-2024 at 14.00 Hrs. |
| vii)  | Date of uploading list for Technically Qualified Contractor (Online)                  | To be notified later     |
| viii) | Date and Place for opening of Financial Proposal (Online)                             | To be notified later     |
| ix)   | Date of uploading of list of qualified Contractor along with the offer rates (Online) | To be notified later.    |
| x)    | Also if necessary for further negotiation through offline for final rate.             | To be notified later.    |

Table-3 :-

|   |  |
|---|--|
| <p>Eligibility Criteria &amp; Documents to be produced in support of Credential for quotation Part-I (Prequalification Documents):-</p> | <p>i) Having experience and technical acumen in Executing, Electrical &amp; Completion of similar nature of work all credential should be from any Government Department/Board/Semi-Govt./Corporation/Statutory Authority/Undertaking etc.<br/>           ii) Having valid GST registration certificate with up to date GST return (GSTR- 3B/1, whichever applicable)<br/>           iii) Having valid PAN Card and <b>last assessment year Income tax return</b>.<br/>           iv) Having valid P. Tax clearance Certificate &amp; Challan Copy.<br/>           v) Having up to date Trade Permission.<br/>           vi) Particulars of ownership/partnership or Board of Directors pertaining to the Organization/Company/Firm<br/>           vii) Having last year Audited Balance Sheet.<br/>           viii) Other certificates if any.<br/>           (Copies of all above mentioned documents shall have to be furnished)<br/> <b>All documents in original to be produced in due course of time as &amp; when asked by the TIA.</b></p> |
| <p>Quotation Documents:-</p>  | <p>A full set of Quotation documents consists of 2 Parts. These are<br/> <b>PART I:-</b> Containing all documents in relation to the name of the Companies/Firms/Contractors applied for and credentials possessed along with all documents as specified in above Eligibility Criteria and its all corrigenda's.<br/> <b>PART II:-</b> Containing the Quotation Price / Price Schedule. (BOQ in MS-excel format).</p>  |
| <p>Earnest Money:-</p>  | <p>The Earnest Money as specified in Table-1 shall be remitted by the Contractor through net banking or NEFT or RTGS (ICICI payment Gateway) in respect of tender ID. Every such transfer shall be done on or after the date of published of NieQ. Any tender without such on line payment of EM (Except exemption as per G.O.) shall be treated as informal and shall be automatically cancelled. Online transfer of Earnest Money receipt (Scanned copy) shall be uploaded as statutory document.</p>  |
|   | <p><b>The cost of Quotation documents as specified in Table-1 shall be paid by the successful Contractor only at the time of formal agreement after acceptance of quotation.</b></p>   |
| <p>Validity/ Withdrawal/ Acceptance of Quotation:-</p>  | <p>A Quotation submitted shall remain valid for a period of 120 calendar days from the date set for opening of quotation. Any extension of this validity period if required will be subject to concurrence of the Quotation.<br/>           A Quotation once submitted shall not be withdrawn within the validity period. If any Contractor withdraws his/their tender(s) within the validity period then Earnest Money as deposited by him/them will be forfeited and even a legal action may be taken by TIA.<br/>           The TIA will accept the quotation. He / She does not bind himself/herself to accept otherwise the lowest tender and reserves to himself/herself the right to reject any or all of the quotations received without assigning any reason thereof.</p>   |

**Scope of the works:-** As per Annexure/BoQ

**Other terms & conditions if any:**

The following requirements if necessary and if not produced then the quotation will be rejected:

- 1 All taxes will be deducted as per order of Govt. of West Bengal. Time to time.
- 2 Among all the workers engaged with the firm, those who will be working at the site of the said tender must be use safety measures. If any casualty occurs then the total responsibility will go to the contractors end.
- 3 The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.
- 4 Tenderer must upload and submit duly digital signed a declaration as per prescribed format for confirmation of his awareness of the contract.

Instructions/guidance to the contractors for e-quotationing:-

**1. General Guidance for e-quotationing:**

Intending quotationers desirous of participating in the quotation are to log on to the website <https://wbenders.gov.in>. The quotation can be searched by typing the First Four Letters in the search engine provided in the website.

**2. Registration of Contractors:**

Quotationers willing to take part in the process of e-quotationing are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Govt. of India. (viz. nCode Solution, Safes crypt, e-Mudhra, TCS, MTNL, IDRBT ) DSC is given as a USB e-Token. After obtaining the Class 3 Digital Signature Certificate (DSC) from the approved CA they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

**3. Eligibility for participation:**

Contractors, Registered Engineers Co-operative Societies, Consortiums and Partnership firms registered with the State Government and contractors of equivalent Grade / Class registered with Central Government / MES / Railways for execution of civil works are eligible to participate.

**4. Collection of Tender Documents:**

Quotations are to be submitted online and intending quotationers are to download the tender documents from the website as stated above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given below.

**5. Submission of Quotations:**

**5.1 General process of submission.**

Quotations are to be submitted online through the website as stated above. All the documents uploaded by the Quotation Inviting Authority form an integral part of the contract. Quotationers are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Quotation. Quotations are to be submitted in two folders at a time for each work, one is Technical Proposal and the other is Financial Proposal. The quotationer shall carefully go through the documents and prepare the required documents and upload the scanned documents of originals in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. He needs to fill up the rates of items/percentage in the BOQ, downloaded for the work, in the designated Cell and upload the same in designated location of Financial Bid. The documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC). Quotationers should specially take note of all the addendum/corrigendum related to the tender till the bid submission ends. Quotationers should in general upload the latest documents as part of the tender, however, in case of failure in uploading such documents, it will be deemed that they (Quotationers) have taken note of such latest documents including addendum/corrigendum, if published till the bid submission ends.

**5.2 Addenda/Corrigenda: if published.**

Note: Contractors are to keep track of all the Addendum/Corrigendum issued with a particular NIT till the bid submission ends and in general upload the downloaded copies of the above documents and merge the Addenda/Corrigenda with respective NIT in the NIT folder. , however, in case of failure in uploading such documents, it will be deemed that they (Quotationer) have taken note of such latest documents including addendum/corrigendum, if published till the bid submission ends, overriding any other terms/conditions if mentioned anywhere else in the concerned NIT.

**4.3 Completion Certificate(s) submitted by the bidder should indicate the gross value of the 100% completed work only.**  
Completion certificates should clearly contain the Name, Designation, Address and contact no of the Officer issuing the credential.

**5.4 Penalty for suppression / distortion of facts.**

If any quotationer fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Quotation Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the quotationer will be suspended from participating in the quotations on e-Quotation platform of the Barasat Municipality for a maximum period of 3 (Three) years. In addition, his Earnest Money Deposit will stand forfeited to Barasat Municipality may take appropriate legal action against such defaulting quotationer.

  
**Chairman**  
**Barasat Municipality**  
  
**Chairman**  
**Barasat Municipality**

# QUOTATION APPLICATION

To  
The Chairman,  
Barasat Municipality,  
Barasat, Kolkata- 700 124.

NIQ No: - ....., Date: .....

Serial No of Work applied for: - As per Annexure/BoQ.

Dear Sir,

Having examined the Statutory, Non statutory & NIQ documents, I/we hereby like to state that I/we willfully accept all your conditions and offer to execute the works as per NIQ no and Serial no stated above. We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 202\_\_

Full name of applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

In the capacity of: \_\_\_\_\_

Duly authorized to sign bids

For & on behalf of (Name of Firm): \_\_\_\_\_

(In block capitals or typed)

Office address:

Telephone no(s) (office): \_\_\_\_\_

Mobile No: \_\_\_\_\_

Fax No: \_\_\_\_\_

E mail ID: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Quotationer with seal*

# BARASAT MUNICIPALITY

## ANNEXTURE-A

Quotation Memo No. 130-BM/Electric/NleQ-2(3<sup>rd</sup> Call)/2024-2025, Dated- 25-09-2024

| Sr No | Description of Item   | Unit | Qty. | Amount<br>(Excl. of all Tax's.) |
|-------|---|------|------|---------------------------------|
| 1     | Rewinding of Submersible motor including supplying of PVC insulated copper conductor wire and other Rewinding Materials Lightly Machinery and all Complete.<br>(a) 12.5 HP to 15 HP<br>(b) 16 HP to 20 HP<br>(c) 21 HP to 25 HP   | Nos. | 1    |                                 |
| 2     | Labour Charges for Dismantling and Reassembly of Pump & Motor with Painting Complete.<br>(a) Pump<br>(b) Motor  | Nos. | 1    |                                 |
| 3     | Repairing of Submersible Pump Lightly Repair Changing of Bush impeller locking key, Impeller Seal ring, Machining etc. Complete.<br>(a) 12.5 HP to 15 HP<br>(b) 16 HP to 20 HP<br>(c) 21 HP to 25 HP  | Nos. | 1    |                                 |
| 4     | Labour Charges for Lifting & Lowering of Pump Motor Set Column assembly and fitting fixing all other accessories.<br>(a) 12.5 HP to 17.5 HP<br>(b) Above 17.5 HP to 25 Hp<br>(c) Charges of Tripod Arrangement for Lifting & Lowering outside Tube Well of the Pump House | Nos. | 1    |                                 |
| 5     | Labour Charges for Cable jointing including supply of jointing materials  | Nos. | 1    |                                 |
| 6     | Labour Charges for repairing by using materials if any<br>(a) Minor Type<br>(b) Major Type  | Nos. | 1    |                                 |
| 7     | Supply & Fitting fixing of Nut & Bolts.   | Nos. | 1    |                                 |
| 8     | Supply & Fitting of Gasket  | Nos. | 1    |                                 |
| 9     | Transportation Charges for Municipal store to site and Return Back to Municipal store with earring of Pump Motor and others accessories, Tools, Tackles etc.  | Nos  | 1    |                                 |
| 10    | Supply of Submersible Pumping Machinery having the following specification. Duty Condition 20000 GPH Head 40 Mtr. H.P 17.5-20 (Make: Calama/ Kirloskar/ Texmo).   | Nos. | 1    |                                 |
| 11    | Supply of Submersible flat cable suitable for above motor (Make Finolex)  | Nos  |      |                                 |

|    |   |      |   |  |
|----|---|------|---|--|
| 12 | Supply of 6" dia MS ERW (5.4 thick) 'c' Class Column Pipe both end flanged (10-0" Long Each)  | Nos. | 1 |  |
| 13 | Supply of MS Short Piece 6" / 5" dia one end thread and one end flanged.  | Nos. | 1 |  |
| 14 | Supply of MS Rest Clamp along with Nuts & Bolts.  | Nos. | 1 |  |
| 15 | Supply of MS Fabricated suitable Tube well cover for the Tube Well cover for the tube well housing pipe with necessary clamping arrangement including holes for column cable entry etc. | Nos. | 1 |  |
| 16 | Supply of MS Clamp for Protection of above motor.   | Nos. | 1 |  |
| 17 | Supply of Pressure Gauge of 100 mm dia with brass cock and fittings Complete (H. Guru)  | Nos. | 1 |  |
| 18 | Supply of 100 AMP Main Switch TPN (Make: Flora/GEC/BPC).  | Nos. | 1 |  |
| 19 | Supply of fully Automatic air breath star Delta Starter (Make: L & T /BCH/Compton).   | Nos. | 1 |  |
| 20 | Supply of Indoor type Capacitor Suitable for above motor. (Make: Asian/Compton)   | Nos. | 1 |  |
| 21 | Pole Power Contractor type ML 1.5 (L & T)<br>Pole Power Contractor type ML2.0 (L & T)   | Nos. | 1 |  |
| 22 | Spare Contractor kit ML 1.5 (L & T)<br>Spare Contractor kit ML 2.0 (L & T)  | Nos. | 1 |  |
| 23 | P.V.C insulated 7/16 Copper wire  | Nos. | 1 |  |
| 24 | 100 AMPs MCCB   | Nos. | 1 |  |
| 25 | Panel wall mounted single phasing preventer Auto reset, 50 Volts unbalance (Minilec).   | Nos. | 1 |  |
| 26 | Porcelain Re-wires able fuse unit 110 AMPS 415 Volts.   | Nos. | 1 |  |
| 27 | Porcelain Encil Block 100 AMPS 415 Volts lug type.  | Nos. | 1 |  |
| 28 | Contractor Type MNX32 (Make: L & T).  | Nos. | 1 |  |
| 29 | T.P. Operating Rod with moving contract for 100A Main Switch.   | Nos. | 1 |  |
| 30 | 1. Overload Relay Type - ML/MN (Make: L & T)<br>2. Range 13-21<br>3. Range 14-23<br>4. Range 20-32  | Nos. | 1 |  |
| 31 | Thermal Timer (Type GT 200)   | Nos. | 1 |  |
| 32 | Volt meter (0-500V) AE/Cosmo  | Nos. | 1 |  |
| 33 | Ammeter ( 0-100A) AE/Cosmo  | Nos. | 1 |  |
| 34 | Stander Operating coil for ML 1.5 Starter   | Nos. | 1 |  |
| 35 | Stander Operating coil for ML 2.0 Starter   | Nos. | 1 |  |
| 36 | Indicating Lamp   | Nos. | 1 |  |
| 37 | Volt Selector Switch  | Nos. | 1 |  |
| 38 | AMP Selector Switch   | Nos. | 1 |  |

**Forwarded for necessary information to the:**

1. Vice-Chairman, Barasat Municipality,
2. Executive Officer, Barasat Municipality,
3. Finance Officer, Barasat Municipality,
4. Chairman-In-Council (Water & Electric), Barasat Municipality,
5. Office Superintendent, Barasat Municipality,
6. Assistant Engineer, Barasat Municipality
7. Accountant, Barasat Municipality,
8. Office Notice Board, Barasat Municipality,
9. Municipal Website: [www.barasatmunicipality.org](http://www.barasatmunicipality.org).
10. Bangla Sahayata Kendra (BSK), Barasat Municipality,

  
25/9/24

**Chairman**  
**Barasat Municipality**



**Chairman**  
**Barasat Municipality**